



December Board of Directors Minutes

IndyGo

Dec 14, 2023 at 5:00 PM EST

@ 9503 E. 33rd St - IndyGo East Campus HQ

ACTION ITEM A – 1

Attendance





Present:

Members: Hydre Abdullah, Bart Brown, Justin Burcope, Charlie Carlino, Brian Clem, Mary Ann Fagan, Bob Frye, Adairius Gardner, Greg Hahn, Morgan Johnson, Richard Wilson, Jr., Jennifer Pyrz, Taylor Schaffer, Sarah Stentz, Brooke Thomas, Sean Wooding

Absent:

Members: Lise Pace

1. Call to Order and Roll Call (Presenters: Greg Hahn, Robert Frye)

-  [board cover 2023 Dec14.docx](#)
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-  [Agenda December 23.docx](#)
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Chairman Gregory Hahn called the meeting to order at 5:01pm. Chief Legal Officer Robert Frye called the roll. 6 members present in person. There was a quorum.

2. Awards and Commendation (Presenters: Jennifer Pyrz)





-  [A1 Awards & Commendation December.docx](#)
-  [A1 Nov Safe Drivers Report November 2023.docx](#)

Interim President/CEO Jennifer Pyrz gave an update on the Awards and Commendations for November 2023. Recognized were safe drivers for November 2023, one employee for 14 years of safe driving, the November Operations Employee of the month, and two employee promotions.

3. Committee Chairperson Reports (Presenters: Richard Wilson, Adairius Gardner)




Finance Committee - Richard Wilson









Service Committee - Adairius Gardner

-  [A Finance Committee Chair Report December.docx](#)
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-  [A Service Committee Chair Report December.docx](#)
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The reports were received and entered into the record.

4. Consent Agenda (Presenters: Greg Hahn)

1. A-1: Consideration and approval of minutes from Board meeting held on November 16, 2023
 -  [A-1 November Board of Directors Minutes.docx](#)
 -  [page intentionally left blank.pdf](#)
2. A-2: Consideration and approval of Design & Engineering Services for West Campus Renovations (Presenters: Sarah Stentz)
 -  [A-2 HDR Contract Approval.docx](#)

3. A-5: Consideration and approval of bus stop improvements 2024 construction engineering task order (Presenters: Rachel Wilson)
 [A-5 CE Services Local Stops 2024 Construction.docx](#)
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4. A-6: Consideration and approval of Sole Source – Installation of Purple Line BYD Chargers- Phase1, Miller Eads (Presenters: Thierno Balde)
 [A-6 Purple Line Chargers Installation-Phase1.docx](#)
5. A-7: Consideration and approval of the monthly amendment of the diesel fuel contract (Presenters: Cheryl Purefoy)
 [A-7 Premium Diesel Fuel Contract Amendment 11-28-23.docx](#)
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6. A-8: Consideration and approval of CTC Washington St BRT boarding design services task order (Presenters: Matt Duffy)
 [A-8 CTC Washington St BRT Boarding task order.docx](#)
7. A-9: Consideration and approval of Red Line post-operation traffic assessment task order (Presenters: Matt Duffy)
 [A-9 Red Line Post Operation task order.docx](#)
8. A-10: Consideration and approval of Voice over Internet Protocol (VoIP) Services Contract Amendment (Presenters: Marcus Burnside)
 [A-10 VoIP Services Contract Extension.docx](#)

Motion:

Move A-11 from Regular Agenda to Consent Agenda





Motion moved by Richard Wilson, Jr. and motion seconded by Hydre Abdullah. Adairius Gardner - AYE; Mary Ann Fagan - AYE; Hydre Abdullah - AYE; Richard Wilson, Jr. - AYE; Taylor Schaffer - AYE; Motion passed 5-0

Motion:

Approval of Consent Agenda

Motion moved by Richard Wilson, Jr. and motion seconded by Hydre Abdullah. Adairius Gardner - AYE; Mary Ann Fagan - AYE; Hydre Abdullah - AYE; Richard Wilson, Jr. - AYE; Taylor Schaffer - AYE; Motion passed 5-0

5. Regular Agenda (Presenters: Greg Hahn)

1. A-3: Consideration and approval of Resolution 2023-08 Transfer in appropriations and carry forward of outstanding encumbrances for FY2023 (Presenters: Bart Brown)
 [A-3 Rollover and Transfer of Appropriations for FY2023.docx](#)
 [A-3 2023 Encumbrances Rollover List.docx](#)
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 [A-3 Transfer of Appropriations Resolution 2023-08.docx](#)


State guidelines allow the Board to authorize carry forward of outstanding purchase orders at year-end. These outstanding purchase orders were not paid prior to December 31, 2023. Therefore, it is prudent and sound financial practice to carry them forward into the next fiscal year (2024), pending available cash balances at the close of the fiscal year 2023. The appropriations to cover these purchase orders, once expensed, will come from the 2023 budget.

Under the same guidelines, budget adjustments to the operating and capital budgets will be necessary to make sure that major expense categories are in alignment within IPTC's overall budget. This action does not change the 2023 total appropriation authority for the already approved and adopted budget.

Motion:

Approval of Resolution 2023-08 – Transfer in Appropriations and Carry Forward of Outstanding Encumbrances for FY2023

Motion moved by Mary Ann Fagan and motion seconded by Taylor Schaffer. Adairius Gardner - AYE; Mary Ann Fagan - AYE; Hydre Abdullah - AYE; Richard Wilson, Jr. - AYE; Taylor Schaffer - AYE; Motion passed 5-0

2. A-4: Consideration and approval of IndyGo’s 5-Yr Capital Plan Update (Presenters: Brooke Thomas)
 [A-4 Amendment to the IndyGo 5-yr Capital Plan 2023 11 28.docx](#)

Last updated in October 2022, IndyGo’s Capital Plan is a guidance document that is updated annually. It is a companion to the Capital Budget that is adopted by the IPTC Board of Directors that ultimately governs how much the agency is prepared to spend on capital expenses in the upcoming year. The 2024 Capital Budget was adopted by the IPTC Board of Directors on August 23, 2023.

The amended plan is due to the Indiana Department of Local Government Finance in January.

IndyGo’s 5-yr Capital Plan has been updated to:

- Reflect the progress that has been made since 2019.
- Document any changes to the scope, scale, or timeline of individual projects and expenses, as needed.
- Recognize most recent grant awards.
- Establish the funding priorities for the next five years.
- Create a more reader-friendly, reference document.


The following is a summary of this years’ substantive changes to the plan.

- The planning horizon has been extended to 2028.
- The total program budget has been updated/adjusted to respond to internal investment decisions and external factors that have caused one or more assumptions to change since the fall of 2022 when the capital plan was last updated.
- The annual program summaries have been updated to describe what has been accomplished since the October 2022 Capital Plan update.
- The description of each funding source has been reviewed for accuracy and, where necessary, updated to reflect the status of things.
- The description of each past, present, and future capital project or expense has been updated to reflect the status of things.

Motion:

Approval of IndyGo’s 5-Yr Capital Plan Update

Motion moved by Adairius Gardner and motion seconded by Mary Ann Fagan. Adairius Gardner - AYE; Mary Ann Fagan - AYE; Hydre Abdullah - AYE; Richard Wilson, Jr. - ABSTAIN; Taylor Schaffer - AYE; Motion passed 4-0 with 1 abstention

3. A-11: Consideration & approval of East Campus B Building Renovations Change Order (Presenters: Sarah Stentz)
 [A-11 East Campus B Building Change Order .docx](#)

A-11 moved from Regular Agenda to Consent Agenda during the approval of the Consent Agenda.

4. A-12: Consideration and approval of Successor Collective Bargaining Agreement with the Amalgamated Transit Union, Local 1070 (Presenters: Sean Wooding)

 [A-12 CBA.docx](#)

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In April 2023, IPTC exercised the option to initiate negotiations with ATU, Local 1070, representing all employees covered under the collective bargaining agreement. On April 27, 2023, the parties held their first negotiating session and since that first session, over a dozen bargaining sessions were held between the parties. At the first session, the parties agreed to negotiating ground rules which set forth obligations for both parties to bargain in good faith, memorialize tentative agreements, and exercise decorum at negotiations. Over the course of the negotiations, both parties submitted economic and non-economic proposals. On October 26, 2023, IPTC submitted the last, best, and final proposal for a successor collective bargaining agreement. ATU, Local 1070, submitted the last, best, and final proposal to its executive board and membership for a full vote to approve or reject the proposal. On November 21, 2023, the ATU, Local 1070 membership voted to approve the last, best, and final proposal for a successor collective bargaining agreement by a vote of 86 to ratify and 84 to reject.

Motion:

Approval of Successor Collective Bargaining Agreement with the Amalgamated Transit Union, Local 1070

Motion moved by Adairius Gardner and motion seconded by Mary Ann Fagan. Adairius Gardner - AYE; Mary Ann Fagan - AYE; Hydre Abdullah - AYE; Richard Wilson, Jr. - AYE; Taylor Schaffer - AYE; Motion passed 5-0

5. A-13: Consideration for approval to change property insurance renewals to Actual Cash Value (ACV) modeling (Presenters: Brian Clem)

 [A-13 2024 Insurance renewals.docx](#)

IPTC Staff requested various insurance models be analyzed for the 2024 renewals by contracted broker Aon. In comparing FRV and ACV models, there is a difference of \$151 Million between the two. Neither model impacts brick-and-mortar property values as they gradually increase over time. The significant difference in cost impact lies with rolling stock, which depreciates over time. Insuring vehicles with ACVs is expected to save premium costs of \$151 Million. Note that FTA rolling stock is funded through grant formula funding at 80/20%.

Motion:

Approval to change property insurance renewals to Actual Cash Value (ACV) modeling

Motion moved by Richard Wilson, Jr. and motion seconded by Hydre Abdullah. Adairius Gardner - AYE; Mary Ann Fagan - AYE; Hydre Abdullah - AYE; Richard Wilson, Jr. - AYE; Taylor Schaffer - AYE; Motion passed 5-0

6. A-14: Consideration and approval of Ratification of Employment Contract for Interim President/CEO (Presenters: Adairius Gardner)

 [A-14 Interim 1.docx](#)

Inez Evans, President and CEO of IndyGo, submitted her resignation to be effective December 31, 2023. Jennifer Pyrz, Chief Development Officer, was delegated as interim President and CEO effective November 30, 2023. The Board accepts Ms. Evan's resignation and the appointment of Ms. Pyrz as Interim President and CEO until the position is permanently filled. The Board also ratifies operational decisions Ms. Pyrz has made and the execution of documents she has signed since authority was delegated to her.

Jennifer Pyrz was delegated authority upon Inez Evans' resignation until the Board formally named her as Interim President and CEO. A release with details on this announcement was issued on the morning of December 1, 2023.

Motion:

Approval of Ratification of Employment Contract for Interim President/CEO

Motion moved by Richard Wilson, Jr. and motion seconded by Taylor Schaffer. Adairius Gardner - AYE; Mary Ann Fagan - AYE; Hyde Abdullah - AYE; Richard Wilson, Jr. - AYE; Taylor Schaffer - AYE; Motion passed 5-0

6. Information Items (Presenters: Greg Hahn)

1. I-1: Receipt of the Finance Report for November 2023 (Presenters: Bart Brown)

 [I-1 November 2023 Financials Summary.docx](#)

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 [I-1 Budget to Actuals \(Comparative Statement\) - IndyGo \(1\).pdf](#)

 [I-1 Capital Project Spending November 2023.pdf](#)

The Board heard a financial update for November 2023 from Chief Financial Officer Bart Brown.

2. I-2: Mobility Advisory Committee (MAC) update

 [I-2 MAC Meeting Minutes November 15 2023.docx](#)

 [I-2 MAC Roll Call November 15 2023.pdf](#)

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The Board received a Mobility Advisory Committee (MAC) update.

3. I-3: 2024-2026 Workplace Diversity, Equity, and Inclusion Strategic Plan (Presenters: Lloyd Daley-Graham)

 [I-3 IndyGo DEI Strategic Plan for Board.pptx](#)

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 [I-3 IndyGo DEI Strategic Plan for Board.pdf](#)

The Board heard an update on the 2024-2026 Workplace Diversity, Equity, and Inclusion Strategic Plan from Director of Diversity, Equity, Inclusion, and Teammate Engagement Lloyd Daley-Graham.

4. I-4: Department Reports

 [I-4a Risk and Safety Dec 23 Board Report.docx](#)

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 [I-4b PLANNING AND CAPITAL PROJECTS REPORT for 2023-12.docx](#)

 [I-4c November Board Report 2023.pdf](#)

 [I-4d NOV 23 OPERATIONS DIV BOARD REPORT -12.2023.docx](#)

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 [I-4e Department of People December Board Report 2023.docx](#)

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 [I-4f Supplier Diversity Division Report December 2023 \(1\) \(6\).docx](#)

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The Board received Department Reports for Risk & Safety, Capital Projects, Public Affairs, Operations, Department of People and Teammate Experience, and Supplier Diversity.

7. Adjourn (Presenters: Greg Hahn)

On order of Chairman Gregory Hahn and there being no objection, the meeting was adjourned at 6:00pm.

Robert Frye
Chief Legal Officer